



A. Master Donation Form

A. Donor Information (*Required fields)		
Title*	Dr. / Mr. / Mrs. / Ms. / Miss	
Donor Name*	_____	
	(Last Name*)	(First Name*)
Company Name		
Mailing Address (<input type="checkbox"/> Home/ <input type="checkbox"/> Business)*		
Email Address*	Contact no:*	
Your Affiliation to The ISF Academy / ISF Pre School*	<input type="checkbox"/> Parent Student Name: _____ (Grade: _____) Student ID.: _____ Student Name: _____ (Grade: _____) Student ID.: _____ <input type="checkbox"/> Friend Family ID.: _____ <input type="checkbox"/> Teacher / Staff / Alumni <input type="checkbox"/> Others: _____	
B. Donation Information		
Please tick ONE: An official donation receipt will be issued respectively **Receipt will show name as printed on cheque		
1. General Fund	<input type="checkbox"/>	HK\$ _____
2. Designated Programs/ Projects	<input type="checkbox"/>	HK\$ _____ For: _____ Pledge ID (if any): _____
3. Education Fund	<input type="checkbox"/>	HK\$ _____ <input type="checkbox"/> Pre-School <input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Other: _____
4. ISF Education Endowment Fund	<input type="checkbox"/>	HK\$ _____
5. Pledged Donation	<input type="checkbox"/>	<input type="checkbox"/> Yearly Contributions in ___ installments: (maximum over 3 years) Total Amount: HK\$ _____ Pledge ID (if any): _____ <input type="checkbox"/> HK\$250,000 <input type="checkbox"/> HK\$ _____ (Other Amount) First installment: _____ (Year) _____ (Month) (A pledger reminder for the remaining _____ installments will be sent every year at the same time of the first installment.)
6. Naming Rights	<input type="checkbox"/>	HK\$ _____ Venue: _____
The ISF Academy Privacy Statement		
The Independent Schools Foundation Limited ("ISF") respect personal data and are committed to complying with the requirements of the Personal Data (Privacy) Ordinance (Cap. 486), and ensuring that personal data collected, stored and processed is handled with the strictest standards of security and confidentiality. Personal data is kept for the fulfillment of the purpose for which the data is collected. The details of the above PICS can be viewed via this link: https://www.isf.edu.hk/policies .		
Donation Method: The Independent Schools Foundation Limited is a non-profit educational establishment and has obtained Section 88 Inland Revenue Ordinance Exemption. Donation of HK\$100 and above are eligible for tax-deductible in Hong Kong. The school highly appreciates and welcomes all efforts to help the schools' development, including designated gifts. However, we do reserve the right to direct funds to the schools most pressing needs, so that the gifts may benefits students to the largest degree. Please complete and sign the form with a crossed cheque payable to "The Independent Schools Foundation Ltd" , and send to: ISF Development Office, The ISF Academy, 1 Kong Sin Wan Road, Pokfulam, Hong Kong . If you have any queries, please contact us on 2202-2040 or email to development@isf.edu.hk . Thank you for supporting ISF!		
C. Donor Recognition		
The name to appear in our publicity materials:		
<input type="checkbox"/> Same as Donor Name <input type="checkbox"/> I wish to remain "Anonymous" in donor listings <input type="checkbox"/> Others (e.g. Mr. & Mrs. Peter Chan): English: _____ Chinese: : _____		
Signature	Date	



Donor Recognition

ISF would like to gratefully acknowledge all donors for their support and generosity.

For donations over HK\$10,000, the names will be acknowledged in our Annual Fundraising Reports.

Donors that give a cumulative amount of HK\$250,000 or more, their names will be acknowledged on our **Donor Honor Roll** which will be displayed permanently at our school campus.

**Donations of HK\$250,000 and above can be pledged and paid in equal annual installments over a period of three years.*

Donor Honor Roll

Donor Recognition Categories:

Patron	HK\$10,000,000 or above
Benefactor	HK\$5,000,000 - \$9,999,999
Partner	HK\$1,000,000 - \$4,999,999
Sponsor	HK\$250,000 - \$999,999
Friend	Up to HK\$249,999